

# WSBA CLE #26644 WEB



## ENCORE PRESENTATION

# Closing a Law Practice

FRIDAY, MAY 29, 2026

Approved for 3.25 CLE credits (0.75 Ethics + 2.5 Other)

\$159 - Standard

\$129 - New Members\*

Washington State Bar Association

1325 Fourth Ave., Suite 600 | Seattle, WA 98101

WEBCAST  
ONLY

## DESCRIPTION

*This is an encore presentation of a program webcast originally on February 27, 2025.* Please note that per APR 11(c)(2) a lawyer, LLLT, or LPO may not receive credit more than once for an identical activity taken within the same reporting period. If you have any questions, please contact MCLE at [mcle@wsba.org](mailto:mcle@wsba.org).

Join us online for an encore presentation from the WSBA's Member Wellness, Ethics, and Practice Management Programs to learn about various aspects of closing a law practice. Attendees will also hear from a panel of practitioners who have closed or are considering closing their practice. This CLE will explore issues involved with closing a practice such as:

- Reasons to consider closing a practice
- Steps to closing a practice
- Ethical considerations

### FACULTY

**Dan Crystal** - *Washington State Bar Association (WSBA), Seattle*  
**Margeaux Green** - *WSBA, Seattle*  
**Adely Ruiz** - *WSBA, Seattle*  
**Sandra Schilling** - *WSBA, Seattle*

## SCHEDULE

**8:40 a.m. > Webcast Log-In Opens**

**8:55 a.m. > Welcome and Introductions**

**9:00 a.m. > Ethics**

*45 minutes, 0.75 credits Ethics*

Explore ethical considerations to closing a practice with Professional Responsibility Counsel from WSBA.

- **Sandra Schilling** - *Washington State Bar Association, Seattle*

**9:45 a.m. > Practice Management:**

**A Step-by-Step Guide to Closing Your Business**

*45 minutes, 0.75 credits Other*

In this session, we will walk through the practical steps involved in closing a law practice. This session is designed to help legal professionals navigate the complexities of winding down their practice in an organized and efficient manner. Key topics will include creating a timeline, financial considerations, providing notice, insurance matters, document retention issues, handling open cases, and ensuring preparedness with a disaster plan.

- **Margeaux Green** - *Washington State Bar Association, Seattle*

**10:30 a.m. > Break**

**10:45 a.m. > To Close or Not to Close**

*45 minutes, 0.75 credits Other*

Member Wellness Program therapists Adely Ruiz and Dan Crystal will address the warning signs that retirement will be important for oneself and one's clients. We will also explore ways to titrate back your legal practice in a gradual manner. Finally, we will discuss best practices for planning a healthy, invigorating new chapter.

- **Dan Crystal** - *Washington State Bar Association, Seattle*
- **Adely Ruiz** - *Washington State Bar Association, Seattle*

**11:30 a.m. > Panel Discussion**

*60 minutes, 1.0 credit Other*

Join a Q&A session with the presenters and practitioners who have or are considering closing their practice.

- **Susan Shyne** - *Van Ness Feldman, Seattle*
- **Leslie Hagin** - *WA Lawyers Assisting Lawyers (LAL), Seattle*
- **John Sinclair** - *San Francisco, CA*

**12:30 p.m. > Adjourn • Complete Online Evaluations**

# Encore Presentation: Closing a Law Practice

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## REGISTRATION

To register online, please go to the [registration page](#). Click to add to cart and complete your purchase. You may pay by credit card, or via ACH. Alternatively, you may print and mail an invoice seven business days prior to the program along with your check payable to WSBA. Credit card payments by mail or fax are no longer accepted. Note, our service provider will charge you a separate, non-refundable transaction fee of 2.5% on all bank card transactions.

Effective Oct. 1, 2025, applicable sales tax will be applied to all live seminar registrations (in-person or virtual). For more information, refer to changes to [Washington sales tax law](#).

If special accommodations are needed, please email [cle@wsba.org](mailto:cle@wsba.org) or call toll-free at 1-800-945-9722.

Please omit my name from the networking list made available to exhibitors and/or attendees.

### PRICING INFORMATION

**#26644 WEB, attend via webcast, 5/29/26**

\$159 - Standard

\$129 - New Members\*

*\*Active members of the Washington State Bar Association will be considered New Members through the calendar end of the tenth year following admittance to practice in the state. The store will automatically discount registration, if applicable, during checkout.*

### Seminar Registration Transfers, Refunds and Cancellations

In most circumstances, if you cannot attend the live event, we can transfer your registration to the on-demand product, once available (8-10 weeks from the program delivery date). Generally, for webcast/webinar registrations, tuition fees may be refunded, less \$25 for processing, for written cancellations postmarked, emailed, or faxed up to the start of the event. For in-person registrations, tuition fees may be refunded, less \$25 for processing, for written cancellations postmarked, emailed, or faxed by 5 p.m. up to three business days before the event. No refunds will be provided after the dates specified. You may also send a substitute in lieu of canceling. *When applicable, specific exceptions to these policies will be noted on individual event registration pages.* Please email [cle@wsba.org](mailto:cle@wsba.org) with any requests or questions.

**ONLINE >** Go to [www.wsba.org](http://www.wsba.org) and enter **26644** in the search box. Payment by credit card.

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